NSF NHERI GSC: EXECUTIVE COMMITTEE MEETING MINUTES

Date: 3 Jan 2025   **Time:** 11:00 am CST   **Location:** ZOOM

Meeting Start: 11:01 AM CST

Item 1: President's Welcome (Harman Singh)

- All amendments *passed* with a unanimous vote of present Executive Committee members.

- These amendments will be voted on by the general body using a Qualtrics link. Voting will be open for one day and announced at the General Body meeting on January 17th and a reminder to vote on the amendments will be shared in the meeting minutes.

  o *Changing NHERI GSC to NSF NHERI GSC everywhere in the constitution and in all official communications. The logo has been updated accordingly.*

  o *Under Appendix A: List of Standing Committees and their Subcommittees and Appendix F in Subcommittee Representatives section removing the Tsunami RSR (It would fall under the Coastal Engineering RSR in the future).*

  o *Under ARTICLE IV: Officers Section 6: Term of Office – Officers and Appointees add "Any executive committee member or appointee who does not attend three Executive Committee or General Meetings in a row without communicating with the President, Vice-President and/or NSF NHERI GSC Liaison, will automatically be expelled from their current position (but can still participate in other NHERI GSC events) and their seat will be open for an election. If expelled from an officer or appointee position, one cannot run in any future election."*

  o *Under ARTICLE IV: Officers Section 6: Term of Office – Officers and Appointees add, "For all officers and appointees, the term of office shall be one calendar year starting September 1 of the current academic year and ending on August 31 of the current academic year, except for the User Forum Representative which shall serve a term of two years."*

  o *In line with the changes above and to minimize repetition, combine Section 6: Term of Office – Officers and Appointees and Section 7: Term of Office Vice Positions and Alternates*

  o *Under ARTICLE IV: Section 8: Limit on Positions proposed change, "Members can be nominated for multiple executive committee positions. If nominated for more than one position, members can accept up to two positions for nomination. However, no member can be elected to more than one position in NSF NHERI GSC. In the case of a nominee winning both elections, the nominee will be able to decide which office they choose to fill, and the runner up will be chosen in the other election."*

  o *ARTICLE VII: Standing Committees and Subcommittees Section 2: Standing Committee Composition and Term proposed change "Standing Subcommittee Representatives (i.e., Research Subcommittee Representatives [RSRs]) shall serve a term from September 1 of the current academic year through August 31 of the subsequent academic year and be selected (under a rubric based on merit) by the Executive Committee and then the screened nominees are voted on in the general meeting."*

    o *Under Appendix F: Officer, Standing Committee, & Subcommittee Leadership Job Descriptions, adding "Train the incoming Officer/Standing Committee/ Subcommittee Leadership in all duties prior to exiting your role." under each role.*

Item 2: Review of Prior Minutes (Jordan Nakayama)

- Previous meeting minutes (December 6th) *passed*
- Attendance for the meeting is as follows:

Executive Position	Name	Attendance Y/N
President	Harman Singh	Y
Vice President	Richard Campos	Y
Secretary	Jordan Nakayama	Y
Vice Secretary	Anamika Malla	N
Treasurer	Safoura Safari	Y
Vice Treasurer	Burak Duran	Y
Chair Workshop & Mentoring	Rajendra Gautam	Y
Vice-Chair Workshop & Mentoring	Benjamin Labar	N
Chair Diversity, Equity, & Inclusion	Parisa Toofani Movaghar	Y
Vice-Chair Diversity, Equity, & Inclusion	Nasimeh Rashidi	N
Chair Research	Pooria Mazaheri	Y
Vice-Chair Research		
Chair Networking & Community	Shelley McMullen	N
Vice-Chair Networking & Community	Mujungu Lawrence Museru	N
Chair Membership	Daniel Yahya	N
Vice-Chair Membership	Diako Abbasi	Y
Chair Technology & Communication	Avipriyo Chakraborty	Y
Vic-Chair Technology & Communication	Vishal Mishra	N
User Forum Rep	Esteban Villalobos Vega	N
President-Emeritus	Emmaleah Jones	N

Additional member attendance: Najiba, Bartik, Scott Northedge, Mahmoud Abdulla, Mazaheri, Erin Boyle, Lissette Iturburu, Mohammad Movahedi, Umar Zada, Mohamed Eissa, Ahmad Abu Abah, Vishnupriya Jonnalagadda, Samir Nepal

Item 3: Treasurer's Report (Safoura Safari)

- Waiting to hear back for both submitted proposals (Natural Hazards Research and Workshop, NSF NHERI GSC Budget for NCO Renewal)

Item 4: NHERI Updates (Robin Nelson)

- The 50th Annual Natural Hazards Research Workshop proposal was sent to Lori Peak. It was also suggested that NSF NHERI GSC propose a session topic to present.

- Robin has the completed budget proposal and will share it at the first NCO meeting of 2025. NCO will meet on January 10th, at which point Robin will share the proposal and provide more updates at the next Executive Committee meeting in February.

Item 6: Standing Committee Updates (Any or all groups)

I. **Workshops & Mentoring**: Rajendra (rgautam.nepal@gmail.com) and Benjamin(labarbenjamin@gmail.com)

   o Hosting another workshop on Career in Academia on January 10th, moderated by Anamika Malla, welcoming panelists from our NHERI GSC Alumni Chapter.

   ▪ Register for the Academia Workshop:
   https://bit.ly/2025NHERIGSC_AcademiaPanel

II. **Diversity, Equity, & Inclusion**: Parisa (ptoofani@nd.edu) and Nasimeh (nasimeh.rashidi@wsu.edu)

   o DEI will be hosting Dr. Abigail Beck on January 24th.

   ▪ Register for the event: https://bit.ly/2025NHERIGSC_AbigailBeck

   o DEI has proposed an extension to the Mini-Conference, a data challenge. This will be announced at the January 17th meeting. Registration for the data challenge is due by January 24th.

   ▪ Register for the Data Challenge: https://bit.ly/2025GSC_DataChallenge

III. **Research**: Pooria (mazaheri@iastate.edu)

   o Bijan has organized a Simulation and Computational Methods RSR meeting where Dr. Silva Mazzoni will present on OpenSees on January 31st.

   ▪ Register for the Simulation & Computational Methods RSR meeting:
   https://bit.ly/2025NHERIGSC_Mazzoni

   o RSRs Reconnaissance, Wind Engineering, and Simulation & Computational Methods will host a meeting after the general body meeting on January 17th.

   o The Mini-Conference will be announced at the January 17th meeting. Registration for the event is due May 15th, but abstracts must be submitted by March 21st.

   i. Register for the Mini-Conference: https://bit.ly/2025NHERIGSC_Mini-Conference

IV. **Networking & Community**: Shelley (shelley.mcmullen@ucdenver.edu) and Mujungu (mlmuseru@memphis.edu)

V. **Membership**: Daniel (diy0001@auburn.edu) and Diako (dabbasi@umd.edu)

   o Designed a Google form for membership certification and member certificate. The certificate and form have been approved by the Executive Committee, and the procedure for requests is as follows:

- The certificates will be offered twice a year (August and January). Members must be considered "active" to request a certificate, meaning they must have participated in at least 2 meetings in the previous semester to submit a request.
- The form will be posted on the website but will only be active from the first General Body meeting of each semester (third Friday of August and January) to the end of the month (August 31st and January 31st).
- Information about the membership certificate will also be included in Robin's automated welcome email to newly registered members.
  - o We will announce the open certificate request at the January 17th meeting, and the link for the request form will be shared in the slides as well as the accompanying meeting minutes.

VI. **Social Media & Outreach**: Avipriyo (avipriyo.chakraborty@students.jsums.edu) and Vishal (vmishra1@ce.iitr.ac.in)
   - o Completing the pending social media post requests.

VII. **User Forum Rep**: Esteban (esteban.villalobos@ou.edu)

Item 7: AOB (Jordan Nakayama)
   I. AOB
   - Confirming Next Meeting: January 17th meeting speaker, Dr. Craig Jensen from the Data Depot.

Meeting End: 11:39 AM CST