

MEETING OF THE NHERI USER FORUM COMMITTEE
July 26, 2024

MINUTES

Attending: Mohammad, Maggie, David, Esteban, Shane, Kameshwar, Wei

1. Approval of meeting minutes from May 17, 2024 and June 14, 2024.

Wei made the motion to approve and Mohammad second the motion. The minutes of May and June are approved.

2. Report from User Satisfaction Survey committee

- (a) Maggie worked with Esteban to encourage the graduate students council to complete the survey. An email will be sent in early August which will align with the next council meeting and Maggie will join that meeting to encourage the students to participate in the survey for the coming year.
- (b) The current survey has 49 responses. The current summer break may pose an impact on the survey turnout. Communication subcommittee (Yazen) has posted another message to encourage the participation from the community. If needed, we will reach out to Marti for another round of callout in social media. The tentative end date for the survey is the labor day (Sep 2, 2024), but may be extended as we evaluate the turnout.
- (c) When reaching out to the PIs directly via a round of messages, we will clarify and emphasize the confidentiality of the survey design to maintain the anonymity of the survey respondents.

3. Report from Graduate Students Council

No updates.

4. Report from NCO representatives

Mohammad has asked NCO to provide recordings and will reach back out to the UF if there is anything requires discussion.

5. Report from ECO representatives

No members attended the meeting.

6. Report from Facilities Scheduling representatives

No updates.

7. Report from Technology Transfer representatives

No updates.

8. Report from Communication and Outreach Subcommittee

No members attended the meeting.

9. Other discussions

None